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| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Review date:  | Reviewed by:  |
| Comments : |



| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to control this risk?** | **Rating? High, medium, low** | **Action by who?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Unfamiliarity with site | TeachersOrganisers Children(lost children, worry, panic) | Lightwater Valley staff assistance is available Teacher/Organiser supervisionMobile Team Leaders available throughout the park Up to date, clear signage  |  | Low |  |  |  |
| Access to unauthorised areas | TeachersOrganisersChildren (Hit by rides, trip, fall) | Teacher/organiser supervision Lightwater Valley staff available to directVerbal instructionsMobile team leaders monitoring the siteSignage (out of area zones)CCTV  |  | Low |  |  |  |
| Slip/trip/fall  | TeachersOrganisersChildren(Cut, graze, fracture, sprain) | Verbal instruction from LWV staffAudits of pathways & walkwaysRegular maintenance and repairs of walkways and pathsTeacher/organiser supervision‘No Running’ and ‘Wet Floor’ signs in appropriate areas |  | Low |  |  |  |
| Getting lost  | Children (Panicking) | LWV lost person procedure onsiteLWV staff and mobile team leaders throughout PA/tannoy systems available Teacher/organiser supervision Directional signage CCTV  |  | Low |  |  |  |
| Vehicle movement in car park  | TeachersOrganisers Children (being run over, crush or impact injuries) | ‘Pedestrian Only’ zone fencing Coaches only parking area Coach park staffTeacher/organiser supervision Arrival procedures /ticket collection Signage and awareness  |  | Medium  |  |  |  |
| Hot weather  | Teachers OrganisersChildren(Sunstroke, sunburn, or dehydration) | Drinks available at various locations around the park Park allows picnics and for guests to bring their own drinksTeacher/organiser supervisionStaff awareness First aid measuresSunscreen available Visitor Information office  |  | Low |  |  |  |
| Unruly or disruptive behaviours  | Teachers Organisers Children Staff (Feeling threatened) | Free teacher places for supervision purposes School disciplinary proceduresTrained LWV staff LWV policy to remove unruly children Mobile team leaders |  | Low |  |  |  |
| Alcohol or drug use  | Teachers OrganisersChildren Staff (overdose or reaction to drugs/drink ) | Teacher/organiser supervision Mobile team leadersFirst aid responders onsiteCCTVAlcohol only available in one area of the park, challenge 25 applies Terms and conditions of booking No senior school groups – primarily primary school age  |  | Low |  |  |  |
| Allergies  | Teachers OrganisersChildren (Reaction from allergen)  | Teacher/organiser awareness LWV emergency proceduresTeacher/organiser supervision Teacher/organiser to make park aware before visit Allergy list available in all food outlets  |  | Low |  |  |  |
| Ride breakdown  | Teachers OrganisersChildren (Panicking or trying to exit the ride)  | Staff training & awareness Written procedures for staff Regular maintenance and servicing Emergency procedures Staff supervision  |  | Low |  |  |  |
| An accident on a ride  | Teachers OrganisersChildren Staff (Hurt from fall, crush or hit by ride) | Staff training and awareness Written procedures for staff Staff supervisionMobile team leaders Regular maintenance and servicing Annual independent inspectionsDaily checksFairground code of practice First aid first responders onsite Emergency incident plan  |  | Medium  |  |  |  |