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| --- | --- |
| Review date: | Reviewed by: |
| Review date: | Reviewed by: |
| Review date: | Reviewed by: |
| Review date: | Reviewed by: |
| Review date: | Reviewed by: |
| Comments : | |



| **What are the hazards?** | **Who might be harmed and how?** | **What are you already doing?** | **Do you need to do anything else to control this risk?** | **Rating? High, medium, low** | **Action by who?** | **Action by when?** | **Done** |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Unfamiliarity with site | Teachers  Organisers  Children  (lost children, worry, panic) | Lightwater Valley staff assistance is available  Teacher/Organiser supervision  Mobile Team Leaders available throughout the park  Up to date, clear signage |  | Low |  |  |  |
| Access to unauthorised areas | Teachers  Organisers  Children  (Hit by rides, trip, fall) | Teacher/organiser supervision  Lightwater Valley staff available to direct  Verbal instructions  Mobile team leaders monitoring the site  Signage (out of area zones)  CCTV |  | Low |  |  |  |
| Slip/trip/fall | Teachers  Organisers  Children  (Cut, graze, fracture, sprain) | Verbal instruction from LWV staff  Audits of pathways & walkways  Regular maintenance and repairs of walkways and paths  Teacher/organiser supervision  ‘No Running’ and ‘Wet Floor’ signs in appropriate areas |  | Low |  |  |  |
| Getting lost | Children  (Panicking) | LWV lost person procedure onsite  LWV staff and mobile team leaders throughout  PA/tannoy systems available  Teacher/organiser supervision  Directional signage  CCTV |  | Low |  |  |  |
| Vehicle movement in car park | Teachers  Organisers  Children  (being run over, crush or impact injuries) | ‘Pedestrian Only’ zone fencing  Coaches only parking area  Coach park staff  Teacher/organiser supervision  Arrival procedures /ticket collection  Signage and awareness |  | Medium |  |  |  |
| Hot weather | Teachers  Organisers  Children  (Sunstroke, sunburn, or dehydration) | Drinks available at various locations around the park  Park allows picnics and for guests to bring their own drinks  Teacher/organiser supervision  Staff awareness  First aid measures  Sunscreen available Visitor Information office |  | Low |  |  |  |
| Unruly or disruptive behaviours | Teachers  Organisers  Children  Staff  (Feeling threatened) | Free teacher places for supervision purposes  School disciplinary procedures  Trained LWV staff  LWV policy to remove unruly children  Mobile team leaders |  | Low |  |  |  |
| Alcohol or drug use | Teachers  Organisers  Children  Staff  (overdose or reaction to drugs/drink ) | Teacher/organiser supervision  Mobile team leaders  First aid responders onsite  CCTV  Alcohol only available in one area of the park, challenge 25 applies  Terms and conditions of booking  No senior school groups – primarily primary school age |  | Low |  |  |  |
| Allergies | Teachers  Organisers  Children  (Reaction from allergen) | Teacher/organiser awareness  LWV emergency procedures  Teacher/organiser supervision  Teacher/organiser to make park aware before visit  Allergy list available in all food outlets |  | Low |  |  |  |
| Ride breakdown | Teachers  Organisers  Children  (Panicking or trying to exit the ride) | Staff training & awareness  Written procedures for staff  Regular maintenance and servicing  Emergency procedures  Staff supervision |  | Low |  |  |  |
| An accident on a ride | Teachers  Organisers  Children  Staff  (Hurt from fall, crush or hit by ride) | Staff training and awareness  Written procedures for staff  Staff supervision  Mobile team leaders  Regular maintenance and servicing  Annual independent inspections  Daily checks  Fairground code of practice  First aid first responders onsite  Emergency incident plan |  | Medium |  |  |  |