

**EQUAL OPPORTUNITY MONITORING**

We are an equal opportunity employer. The aim of our policy is to ensure that no job applicant or employee receives less favourable treatment on the grounds of race, colour, ethnic or national origin, religious belief, political opinion or affiliation, sex, marital status, sexual orientation, gender reassignment, age or disability, or is disadvantaged by conditions or requirements which cannot be shown to be justifiable.

Our selection criteria and procedures are frequently reviewed to ensure that individuals are selected, promoted and treated on the basis of their relevant merits and abilities.

All employees are given equal opportunity and are encouraged to progress within the organisation.

We are committed to an ongoing programme of action to make this policy fully effective. To ensure that this policy is fully and fairly implemented and monitored, and for no other reason, would you please provide the following information:-

**Date of birth** .....

**I would describe my ethnic group and sex as: (please tick one box for your ethnic group and one box for your sex)**

- A) White
  - English  Scottish
  - Welsh  Irish
  - Any other White background, please specify .....

- B) Mixed
  - White and Black Caribbean  White and Black African
  - White and Asian
  - Any other Mixed background, please specify .....

- C) Asian, Asian British, Asian English, Asian Scottish or Asian Welsh
  - Indian  Pakistani
  - Bangladeshi
  - Any other Asian background, please specify .....

- D) Black, Black British, Black English, Black Scottish or Black Welsh
  - Caribbean  African
  - Any other Black background, please specify .....

- E) Chinese, Chinese British, Chinese English, Chinese Scottish, Chinese Welsh or other Ethnic Group
  - Chinese
  - Any other background, please specify .....

- F) Sex
  - Male  Female

**Name** ..... **Signed** .....

## HEALTH DETAILS

Do you have physical or mental impairment which has a substantial and long term effect on your ability to carry out day to day activities? Yes  No

Please specify any special arrangements for work associated with any impairment.

Please specify any special arrangements you will need to attend an interview.

Please list any diseases, disorders, allergies, muscular or musculoskeletal injuries from which you have suffered or do suffer.

Please detail any form of medicine, drugs or treatment you are currently and/or regularly receiving.

Please list all absences from work/education in the past 12 months and the reason for such absences.

## OTHER INFORMATION

Are there any restrictions on you taking up employment in the UK?

Yes  No  If yes please provide details

Under the Asylum and Immigration Act 1996 you will be requested to provide documents which state your right to work within the UK. These could be either of the following original documents

1. UK/EU or Swiss Passport **or**
2. P45/P60, National Insurance Card **and** Birth Certificate

If you are unable to provide any of these documents please discuss with your interviewer.